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14th May 2020

Kia Ora to everyone,

This notice is intended to reach all our parents, caregivers and whanau of our Levin School Community.

I trust all is well with you and your families as we start to head back to some form of 'normality'.

This notice deals with the return of students to school as of Monday 18th May on Alert Level 2. Please be aware that given the wealth of information about COVID available through social media, not all of which is accurate, the Board of Trustees will only follow advice from the Ministry of Health and the Ministry of Education in regard to their response to COVID-19. The Board believes this to be the best source of information for the New Zealand context.

Illness

It is imperative that if your child/children are sick they are kept at home. Please advise the office if your child is unwell.

Families of students who are sick at school will be contacted to pick up the students as soon as possible.

Student pick ups / drop offs

Contact tracing continues to be an incredibly important part of New Zealand's response to COVID-19. Recording who comes on-site means we could work with health authorities to identify who had been in close contact with that person, if there was a confirmed or probable case of COVID-19 in our school community.

To better manage the number of people on the school site, **please drop off or pick up your children from the main school gate on Tiro Tiro Road.**

Depending on the age or needs of the students, some parents or caregivers may need to come on-site for drop offs and pickups.

To support us with contact tracing:

- Please tick the lists which will be outside classrooms whenever you drop off or pick up a child.
- Drop off or pick up your child outside the classroom door.
- Spend as little time as possible in this space. If you have to wait in this space, please remember that physical distancing of 2 metres is recommended for parents and caregivers from people they don't know.

- Once students are picked up from school, we ask that you vacate school grounds as soon as possible.
- All students need to go straight home after school.

Water

Please ensure that your child/children come to school with a water bottle. Water fountains will be shut off. However, the school will supply a water refill container for students to top up their drink bottle if needed.

Breakfast Club

This will not be running under Alert Level 2.

Fruit in Schools

At this stage, the Fruit in Schools programme will not be running.

Milk in Schools

Milk will continue to be distributed to schools.

Maintaining Hygiene

Maintaining good hygiene, including hand hygiene and good cough/sneeze etiquette is very important. Hand sanitizer is being provided outside the school office and classrooms for use prior to entering, or after leaving a space.

Return of School Devices

If your family has been given access to a school device during lockdown, could you please return these said devices to school. A table will be set up for drop off underneath the electronic notice board outside the office. Please return these as soon as possible.

Home Learning TV extended to support teaching and learning

Home Learning | Papa Kāinga TV has been extended until 10 June, with the option of a further extension until the end of term 2.

Please feel free to email me at principal@levin.school.nz if you have any queries or immediate needs.

Please take care out there and look after yourselves and your families.

Kind regards,
Paddy Sannazzaro